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**Office Policy on Managed Care Patients**

In order to accommodate the needs and requests of our patients, we have enrolled in numerous managed care insurance programs.

While we are pleased to be able to provide this service to you, it is extremely difficult for us to keep up to date with all of the specific and various requirements of each and every plan, without your cooperation.

Please understand that each plan has different stipulations such as referrals, authorizations, laboratory work, etc.

**IT IS VERY IMPORTANT THAT YOU, THE PATIENT, COME INTO OUR OFFICE WITH ALL OF THE REQUIRED DOCUMENTATION AND FULLY AWARE OF HOW YOUR PLAN WORKS PRIOR TO THE TIME OF YOUR SCHEDULED APPOINTMENT. YOU, THE PATIENT, ARE THE POLICYHOLDER AND IT IS YOUR RESPONSIBILITY TO KNOW YOUR INSURANCE PLAN.**

With your cooperation, we, your health care provider, can provide you with all the medical benefits to which you are entitled, which is our primary concern.

**\*\*\* I HAVE READ AND UNDERSTAND THE OFFICE POLICY STATED ABOVE AND AGREE TO ACCEPT RESPONSIBILITY AS DESCRIBED ABOVE.\*\*\***

X \_\_\_\_\_ Date: \_\_\_\_\_